Attention To: Hrd. in place

Dear Sir/Madam,

Thank you for the opportunity to submit my application for the Marketing position. I have over many years of experience in the marketing industry, and I wish to continue to succeed in the field.

In my current role as Marketing Staff for my previous company, I have developed productcentric promotional campaigns which are projected to grow our year on sales figures. I have recruited, hired, and trained the vast majority of our current marketing specialists, all of whom have contributed to improving our overall sales goals.

Additionally, I have also :

- Managed coporate marketing functions with a minimum budget, including brand management, product launch, advertising, marketing collateral and events
- Led the design of new project customer which saving maximum in costs and earn our company good performance

With a background rooted in sales and marketing, a drive to take a charge in this every changing industry, and the core skills required to effectively manage a dedicated marketing staff; I am certain that I would prove to be a great asset to your already talented team.

I want to thank you again for allowing me the opportunity to apply for this position. I look forward to hearing from you soon. Sincerely,

Reni Anggraeni

RENI ANGGRAENI

CURRICULUM VITAE

PT. JFD INDONESIA | Marketing

[September 2019]

Preparing for administation support, giving presentation about product to customer, control new customer project, creating and interpreting a report, general office dutties for meeting, communicating with cust

PT. TRIMITRA CHITRAHASTA | Cost Control

[Agustus 2018 - Juni 2019]

Manage input & output production, analyze production cost, follow up supplier claim, prepare stock opname activities, monitoring product flow, provide a report on the development cost

PT. POSMI STEEL INDONESIA | Sales Admin

[Februari 2018 - Juni 2018]

Process order from customer, making documentation order (inquiries, quotation, PO, delivery order), customers and vendor relation, ensure deliveries not delay



| | ABILITIES | ION 8 | |
|---|-----------------|-------|--|
| • | ADMINISTRATION | 8 | |
| • | TEAM MANAGEMENT | 10 | |
| • | NEGOTIATION | 7 | |
| • | DESIGN | 3.5 | |



SKILLS



LANGUAGES



EDUCATION



ITB [2012]-[2017] [S.Si]



Biology Dept.

🜐 [Cikarang selatan, Bekasi]

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[renianggraeni69@gmail.com]

[082215434497]

INSTITUT TEKNOLOGI BANDUNG

menyatakan bahwa

Reni Anggraeni lahir pada tanggal 25 April 1994 di Karawang diterima pada Tahun Akademik 2012/2013 dengan Nomor Induk Mahasiswa 10612078



telah menyelesaikan studi dan memenuhi segala syarat pendidikan kesarjanaan pada Program Studi

Biologi

pada tanggal 4 Oktober 2017

Oleh sebab itu, kepadanya diberikan gelar

Sarjana Sains (S.Si.)

beserta segala hak dan kewajiban yang melekat pada gelar tersebut.

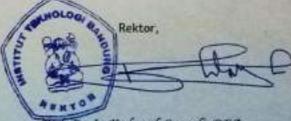
Diberikan di Bandung, tanggal 19 Oktober 2017

Dekan Sekolah Ilmu dan Teknologi Hayati,

herand

Dr. I Nyoman Pugeg Aryantha NPP 196505221990011002

tjazah ini diberikan berdasarkan Surat Keputusan Rektor Nomor : 230/SX/11,3/APP/2017



Ptof. Dr. Ir. Kadarsah Suryadi, DEA NTP 196202221987031002



INSTITUT TEKNOLOGI BANDUNG SEKOLAH ILMU DAN TEKNOLOGI HAYATI

Jalan Ganesha 10 Bandung 40132 Telp. (022) 2511575, (022) 2500258 Fax. (022) 2534107

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| NEM 10612078 | | | | (Denning) | - 20m | 1 |
| Tempat, Tgl. Lable Karawang, 25 April 1904 | | | | (f 373) | | |
| Tahun Masuk ITB 2012 Fasatras/Sekolati Sekolah limu dan Teknologi | (Balance) | | | E CHIN | | |
| Fakultaa/Sekolati Sekolah limu dan Teknologi. Program Stati Sarjana Biologi | rageau. | | | Le besta | The Fai | |
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| Dr. Indra Wilooko, S.St., M.Sc. NIP 197907062010121001 | 1 | and : | TEANOLDEN NS | NIP 196505221990011002 | | |

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PROVINSI JAWA BARAT KABUPATEN BEKASI : 3216196504940002

NIK

Nama Jenis Kelsmin PEREMPUAN Alamat Kel/Desa SUP Agama Status Perkawinan : BELUM KAWIN Pekerjaan Kowarganegaraan: WNI Berlaku Hingga : 25-04-2018

RENI ANGGRAENI Tempat/Tgl Lahir : KARAWANG, 25-04-1994 Gol. Darsh : AB :KP. CIJAMBE SUKADAMI Kecamatan CIKARANG SELATAN ISLAM PELAJAR/MAHASISWA



25-03-2013



KEMENTERIAN KEUANGAN REPUBLIK INDONESIA DIREKTORAT JENDERAL PAJAK

NPWP: 83.365.511.1-413.000 RENI ANGGRAENI NIK: 3216196504940002

KP. CUAMBE RT. 004 RW. 002 SUKADAMI, CIKARANG SELATAN KAB. BEKASI JAWA BARAT

KPP PRATAMA CIKARANG SELATAN

POLRI DAERAH METRO JAYA RESORT METRO BEKASI SEKTOR CIKARANG SELATAN JI Raya Cikarang Cibarusah 1 Lippo Cikarang 17550

Nomor: 29 - 019886



SURAT KETERANGAN CATATAN KEPOLISIAN POLICE RECORD

Nomor SKCK/YANMAS/06547/XII/2017/SEK-CIKSEL

Diterangkan bersama ini hahwa This is to certify that Nema Name Jenis Kelemin Sex Kebangsaan Nationality Agama Religion Tempat dan tgi lahir Place and date of birth Tempat tinggal sekarang Current address

RENI ANGGRAEN/

PEREMPUAN

INDONESIA

ISLAM

KARAWANG 25 APRIL 1994

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KP. CIJAMBE RT.004/002 DS SUKADAMI

KEC CIKARANG SELATAN KAB BEKASI

Pekeriaan

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Catatan Kepolisian yang ada Existing Police record

bahwa nama tersebut diatas tidak memiliki catatan atau keterlibatan dalam kegiatan kriminal apapun the bearer hereof proves not to be involved in any criminal cases

selama la berada di Indonesia dari during his/her stay in Indonesia from sampai dengan 10

25 APRIL 1994 27 DESEMBER 2017

Keterangan ini diberikan berhubungan dengan permohonan This certificate is insued at the request to the applicant





